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| **Volunteer Recruitment Request Form**  **ROLE DESCRIPTION - DRIVERS** | |
| **PLACEMENT DETAILS** | |
| **Overall purpose of role:**   * Driver to support staff with delivering prescriptions and food parcels to vulnerable clients with reduced mobility. * Recovery café support at Tower road 10-12:30 in S Glos OR Bath Drop-in Centre on St James Parade.   **Key responsibilities:**   * Driving foodbanks parcels, fair share food care parcels to clients * Occasionally prescriptions need to be taken from doctors surgeries to pharmacies * Delivering prescriptions to clients who have been put in emergency accommodation * Being present in the café as clients drop-in for food and breakfast * Signposting clients to local services. | |
| Profile of clients the role will be working with. | DHI Clients who have reduced mobility and OST or other prescription medication  Clients can arrive at recovery café in good and bad places. Must be welcoming |
| Time commitments: | Flexible any day to be agreed a week ahead:  Ideally 10:00 – 15:00 |
| Base for role: | BATH Drop in centre – 14 St James Parade, Bath  S GLOS Base Hub – 130 Tower Road North, |
| **VOLUNTEER PROFILE** | |
| Professional qualifications or experience REQUIRED: | Full valid UK driving license for drivers |
| Professional qualifications or experience DESIRABLE: | N/A |
| Soft Skills REQUIRED: | *Fit with DHI Values (Self-Direction, Stimulation, Zest for Life and Flexibility).*  *Plus:* empathy and understanding, confidentiality as visiting clients addresses with prescription medication and food parcels. Friendly and welcoming to clients in the recovery café or Drop in centre. |
| Age restrictions: | 18+ (Will have to be old enough for full UK driving licence and be exposed to chats about substances and alcohol) |
| Suitable for people with disabilities? | Must be able bodied to lift food parcels (they can be heavy as contain tins) and some clients live up stairs.  Must be able to drive.  Must be able to communicate with clients. |
| **VOLUNTEER SUPPORT/BENEFITS** | |
| Volunteers will receive a standard induction to DHI. | |
| Interested volunteers can also sign up for technical trainings in Needle exchange programmes and Naloxone distribution. Other trainings are offered periodically to volunteers. | |
| Volunteers will have a supervisor made available to them, monthly discussions about the role and how you are doing, and any professional development interests. | |
| DHI will cover any reasonable costs incurred during the volunteer period e.g. mileage, parking and lunch (if volunteers works more than 4 hours in a day) | |
| All Volunteers are covered by DHI’s professional indemnity insurance | |